



GEORGE FOX UNIVERSITY

Degree Completion Catalog 2007-08

Use of Catalog

This catalog is provided for guidance in course selection and program planning. While every effort is made to ensure the accuracy of the information in this catalog, in no sense is it to be considered a binding contract, and it may be changed by action of appropriate bodies within the university.

Courses listed in this catalog are subject to change through normal academic process. New courses and changes in existing course work are initiated by the cognizant graduate school, department, or program, and approved by the Office of Academic Affairs and the university faculty. Changes to the curriculum are published in the program outlines and schedule of classes.

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School of Professional Studies Programs

The School of Professional Studies at George Fox University offers five majors and three minors to adult students who are returning to college to complete their undergraduate degree.

The majors are unique alternatives to the traditional method of pursuing a college degree. Courses are designed to meet the needs and learning styles of working adults. Classes are conveniently located and meet one night each week and several Friday nights/Saturdays, as well as online.

Students study with other adults who share similar interests and concerns. Together they form an academic learning community, drawing from their own personal, professional, and technical backgrounds as they follow an intense program of classes and individual study.

Students who successfully complete the courses of their major program and the accompanying degree requirements are granted either a bachelor of science degree in management and business information systems (MBIS) or project management (MPJM), or a bachelor of arts degree in social and behavioral studies (MSBS), management and organizational leadership (MGOL), or health administration (MGHA).

Through these programs the School of Professional Studies serves the needs of adult learners and helps them assess personal values, develop interpersonal skills, and enhance competencies in order to better contribute to the organizations and individuals they seek to serve.

Majors

- Health Administration (BA)
- Management and Business Information Systems (BS)
- Management and Organizational Leadership (BA)
- Project Management (BS)
- Social and Behavioral Studies (BA)

Minors

- Management and Business Information Systems
- Management and Organizational Leadership
- Project Management

Course Structure

Courses are taught seminar style. Students contribute life and organizational experiences in a cooperative learning environment. Simulations, discussions, and team projects are used to enhance learning. Out-of-class assignments include reading, research, and writing on selected topics. The 36-semester-hour major programs include four-hour weekly evening class sessions and several Friday night/Saturday sessions. Practicum hours can be chosen as elective course credits.

The School of Professional Studies offers its programs in the following locations:

- Portland, Oregon
- Salem, Oregon
- Boise, Idaho

Admission Procedures and Policies for Degree Completion Students

Procedures

Applicants to these programs generally require a minimum of 31 semester hours of transferable college credit from accredited institutions or approved military education.

Applicants seeking admission to the degree-completion program must complete the following to be considered for admission to the program:

- School of Professional Studies [application form](#) and application fee.
- Submit one official transcript from each college/university attended. An applicant may also be asked to furnish a high school transcript.
- Two references (forms provided in the application materials).
-

A student must be free from academic or behavioral probation or suspension at all colleges previously attended to be eligible for admission to George Fox University. Soon after the admission file is completed, the applicant is notified of the Admissions Committee's decision.

If applying for financial aid, a Free Application for Federal Student Aid (FAFSA) must be submitted online at www.fafsa.ed.gov as soon after Jan. 1 as possible. The GFU code for FAFSA is 003194. Forms may be obtained from your current college financial aid office or by writing to Student Financial Services at George Fox University. After students have been accepted for admission, they are considered for financial assistance. To permit maximum consideration for financial aid, it is recommended that the application process be completed by March 1.

Transfer Credit

Students who have completed work at other educational institutions may be entitled to transfer credit by presenting official transcripts. George Fox University applies the accepted credits toward the general education requirements, electives, and the student's chosen major. Certain criteria are involved in the evaluation:

1. Only course work with a C- or better grade will be accepted. (The GPA does not transfer. A student's GPA is computed on work at George Fox University only.)
2. A maximum of 64 semester hours may be transferred from community colleges.
3. The OTAA or WTAA degree will satisfy all general education requirements except Bible and religion provided students complete 90 quarter hours (60 semester hours) of transferable credit graded C- or better. The OTAA or WTAA degree may not necessarily meet school, department, or major requirements with regard to courses or GPA.

Transfer credit will be evaluated and assigned a George Fox University course number based on the closest match between the originating course and the George Fox University course descriptions.

Any evaluation of transfer credit is to be considered tentative until the student has completed 12 hours in good standing.

Residence Requirements

Each student must complete a minimum of 30 semester hours in residence for the bachelor's degree. Twenty hours must be in the senior year. Additionally, transfer students must complete at least 60 hours at George Fox University to be eligible for honors at graduation.

In addition to coursework in a major, degree programs at George Fox University include general education coursework as well as the opportunity to gain credit through prior learning and other alternative credit means.

Degree Completion General Education Requirements

Credit for Prior Learning

Alternative Credit

In addition to these specific programs, degree completion students are subject to specific major and minor requirements for their degree.

Degree Completion General Education Requirements

These requirements are only for those students enrolled in the George Fox degree completion program. For traditional undergraduate students, please see the general education requirements posted in that section of the catalog.

Most students will complete all, or nearly all, of the below requirements prior to enrolling in the major cohort classes. Students should confer with an Enrollment Counselor.

All requirements are expressed in Semester Credits.

Bible and Religion (3 credits)

This requirement is met by MGOL 423 Christian Faith and Thought, which is a part of all majors. Students desiring to take an additional Bible course may do so as part of the humanities requirement.

Communication (6 credits)

Students must take at least one college-level writing class as part of this requirement. The remainder may be completed with Speech, Interpersonal, or Business Communication courses.

Health and Human Performance (2 credits)

Health, Wellness, or Physical activity courses will complete this requirement. A college First Aid course will also contribute to this category.

Humanities (12 credits)

Students must take a total of 12 credits from the following areas: fine arts (including music and theater), history, literature, cultural studies, foreign language (second year or higher only), philosophy, religion, and bible. (Only 3 credits of bible or religion may count toward the humanities requirement.

Only three credits of applied fine arts, and six credits total of all fine arts, may be used.)

Natural Sciences (3)

Lab science is required.

Mathematics/Foreign Language/Computers (3)

Mathematics at or above the level of College Algebra are accepted. No credit of any kind is accepted for intermediate algebra.

Social Science (6)

Choose 6 credits from the following areas: psychology, sociology, economics, political science, anthropology.

Alternative Credit

Alternative Credit Sources

Students may reduce the number of necessary courses and add flexibility to their programs through one or more of the following options.

College Level Examination Program

The Educational Testing Service of the College Board provides nationally recognized standardized testing through which college credit may be earned or course proficiency verified. This is the College Level Examination Program (CLEP). Testing through the CLEP General Examinations is designed to verify competency in general education. Tests may be taken in five areas for a maximum of 32 semester hours of credit. Testing through the CLEP Subject Examinations provides verification of competency in selected academic fields such as foreign language, mathematics. These may be taken at any time (unless concurrently or previously enrolled in an equivalent course) and assume competency has been gained in nonclassroom settings. See the registrar for details and test applications. The tests are administered by the registrar, as authorized by the College Entrance Examination Board, which sponsors the examinations.

Prior Learning Assessment

Credit may be earned by submission of qualified non-collegiate training. Credit may also be earned via learning demonstrated through carefully constructed Life Learning Essays. Please see the [Prior Learning Assessment](#) section of this catalog.

Credit for Prior Learning

College-level learning occurs in many environments in addition to the traditional college classroom. Students in the professional studies degree programs may earn college credit for learning outside of the classroom. A maximum of 30 semester hours may be earned through prior learning credit. Successful completion of [MGOL 260 Personal and Professional Assessment](#) (three credits) qualifies students to earn up to 30 hours of credit for training and life-learning at no additional charge. The course teaches the Kolb model for constructing essays which demonstrate college-level learning garnered from life experiences. Essays, as well as materials collected from personal and professional training, are carefully evaluated by qualified faculty to determine credit awards.

Professional Studies students who don't take the class may still submit personal and professional training for credit, and are charged \$50 per hour for any professional training or life-learning credit awarded.

Detailed policies and procedures for Prior Learning credit are described in the [Prior Learning Credit Guide](#) available from the department.

Degree Completion Major and Minor Requirements

Degrees

George Fox University confers these undergraduate degrees within the School of Professional Studies: bachelor of arts and bachelor of science.

A major is successfully completed when all major courses are completed with no grade below a C- and with a major GPA of 2.0 or above. A minimum of 36 semester hours within the major must be completed in residency. All bachelor's degrees at George Fox University require the successful completion of a minimum of 126 semester hours.

Admission to a Major

With 78* approved semester hours, students apply to the major and once accepted, join a group (cohort) of no more than 20 students. Each cohort completes the remaining classes together, providing mutual support and motivation.

Students complete an [application](#) to the School of Professional Studies. Application and materials must be received no later than four weeks prior to start of cohort classes. Application materials include:

- Application for General Admission along with accompanying documents (if not previously submitted).
- Two recommendations (one academic or personal, and one professional).
- A written essay that demonstrates competency needed for success in the program. (Students who have successfully completed optional course MGOL 285 Personal and Professional Assessment do not need to complete a writing sample.)
- A proposed plan to finish any remaining general education or elective credits.
- Management and Business Information Systems students will also demonstrate preliminary competency in Information Science by successfully passing an examination.

*Students entering with at least 31 approved semester hours first take additional classes and pursue Prior Learning strategies to fulfill general education and elective requirements. Advising from the department is available and encouraged.

Selection of a Minor

Students enrolled in the School of Professional Studies have the option of pursuing a [minor](#) in a subject related to the student's major. Usually a minor consists of an approved group of courses with no fewer than 18 semester hours, 6 of which must be upper-division credit. Requirements for minors are listed in this catalog.

A minor is successfully completed when all minor courses are completed with no grade below a C- and with a minor GPA of 2.0 or above.

Degree Completion Majors and Minors

Degree Completion Programs

Program Name	Degrees Offered
Management and Business Information Systems	Major (BS), Minor
Management and Organizational Leadership	Major (BA), Minor
Project Management	Major (BS), Minor
Health Administration	Major (BA)
Social and Behavioral Studies	Major (BA)

Management and Organizational Leadership Major (BA)

The management and organizational leadership major offers a 36-semester-hour course of study that is designed to enhance professional competencies and management skills.

In this program, students will learn to:

- Articulate principles of organizational dynamics relating to systems, culture, and environment
- Demonstrate effective communication skills and an understanding of organizational communication processes
- Compare and contrast leadership theories, models, and styles
- Develop insight into personal leadership style
- Identify the dynamics of globalization and the implication for organizational strategy and operations
- Develop a working knowledge of decision-making, finance, and interpersonal and group dynamics
- Develop the analytical and research skills necessary to identify organizational problems and to formulate solutions for those problems
- Demonstrate an understanding of ethics and Christian values and their applications for organizations

Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

MGOL 420 Organizational Behavior and Leadership	4
MGOL 421 Leadership Literature I	2
MGOL 422 Leadership Literature II	2
MGOL 423 Christian Faith and Thought	4
MGOL 424 Organizational Theory and Management	4
MGOL 426 Organizational Communication	4
MGOL 428 Research for Decision Makers	4
MGOL 429 Financial Decision Making	4
MGOL 440 Human Resource Management	3
MGOL 485 Management Seminar	2

Students must select one of the following courses:

MGOL 430 Managing Technology	3
MGOL 431 Operations Management	3

Management and Organizational Leadership Minor (18 hours)

This minor is only available to students in the social and behavioral studies major. Project management or management and business information systems students who also want a minor in management and organizational leadership would instead need to major in management and organizational leadership and minor in either project management or management and business information systems.

Minor Requirements

MGOL 421 Leadership Literature I	2
MGOL 422 Leadership Literature II	2
MGOL 424 Organizational Theory and Management	4
MGOL 429 Financial Decision Making	4
MGOL 440 Human Resource Management	3
Students must choose one of the following courses:	
MGOL 430 Managing Technology	3
MGOL 431 Operations Management	3

Project Management Major (BS)

The project management major offers a 36-semester-hour course of study that is designed to develop practitioners who can successfully plan, manage, and complete projects in a team-oriented environment.

In this program, built on Project Management Institute standards, students will learn to:

- Apply proven project management principles to business situations
- Systematically initiate, plan, execute, control, and close a well-documented project
- Apply leadership skills to projects effectively across cultural and geographical boundaries
- Identify and apply successful team development and management strategies
- Evaluate the implications of project management to organizational effectiveness
- Articulate principles of organizational dynamics relating to systems, culture, and environment
- Demonstrate effective communication skills and an understanding of organizational communication processes
- Develop insight into personal leadership style

Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

MPJM 427 Project Management	4
MPJM 428 Project Definition and Planning	3
MPJM 429 Project Implementation and Evaluation	3
MPJM 430 Project Management: Synthesis	4
MGOL 420 Organizational Behavior and Leadership	4
MGOL 421 Leadership Literature I	2
MGOL 422 Leadership Literature II	2
MGOL 423 Christian Faith and Thought	4
MGOL 424 Organizational Theory and Management	4
MGOL 426 Organizational Communication	4
MGOL 485 Management Seminar	2

Project Management Minor (18 hours)

Minor Requirements

MPJM 427 Project Management	4
MPJM 428 Project Definition and Planning	3
MPJM 429 Project Implementation and Evaluation	3
MPJM 430 Project Management: Synthesis	4
MGOL 429 Financial Decision-Making	4

Health Administration Major (BA)

The health administration major offers a 36-semester-hour course of study that is designed to educate and prepare individuals to be leaders who can meet the challenges facing the health care industry in our region, advance the quality of care delivered to all, and fill anticipated workforce needs in a variety of positions in health administration. Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

Management Core (22 hours)

MGOL 420 Organizational Behavior and Leadership	4
MGOL 421 Leadership Literature I	2
MGOL 422 Leadership Literature II	2
MGOL 423 Christian Faith and Thought	4
MGOL 424 Organizational Theory and Management	4
MGOL 426 Organizational Communication	4
MGOL 485 Management Seminar	2

Health Administration Coursework (14 hours)

MGHA 427 Introduction to Health Services	3
MGHA 428 Integrated Health Care and Delivery Systems	4
MGHA 429 Fundamentals of Managed Care	4
MGHA 430 Legal and Ethical Aspects of Health Services	3

Social and Behavioral Studies Major (BA)

The social and behavioral studies major offers a 36-semester-hour course of study that is designed to enable graduates to apply knowledge from the social and behavioral sciences to work in human services.

In this program, students will learn to:

- Understand the stages of human development
- Understand family and group systems
- Assess individuals and groups in your field of service
- Identify issues in delivering services to special populations
- Identify differences in people and cultures
- Consider ethical issues in human services
- Speak and write more effectively

Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

MSBS 420 Introduction to Social and Behavioral Studies	1
MSBS 421 Group and Family Dynamics	3
MSBS 423 Christian Faith and Thought	3
MSBS 424 Research Methods and Statistics	3
MSBS 426 Life Span Development	3
MSBS 427 Abnormal Psychology	3
MSBS 428 Interpersonal Communication	3
MSBS 429 Assessment and Referral	3
MSBS 430 Grant Proposal Writing	3
MSBS 431 Contemporary Social Dynamics and Public Policy	3
MSBS 432 Personal and Professional Ethics	3
MSBS 433 Addiction Disorders: Assessment and Treatment	3
MSBS 441 Senior Thesis I	1
MSBS 442 Senior Thesis II	1
MSBS 475 Practicum (optional)	1-3

(Students in the MSBS program are required to plan, implement, and report on an approved research project. The project examines issues in the student's social and behavioral environment.)

Management and Business Information Systems Major (BS)

The management and business information systems major offers a 36-semester-hour course of study designed to provide a foundation in management as well as a thorough understanding of computer, network, and Internet technology and its impact on organizational productivity.

Information systems are used as an integral part of developing and executing business strategies. Companies need highly trained professionals to effectively manage the technology behind the strategic objectives. Information systems are increasingly being leveraged to create a competitive edge. Effective management of these systems requires both knowledge of management issues and information technology.

In this program, students will learn to:

- Identify business needs and address the technology that supports those needs
- Explore various systems used to make decisions and gain competitive advantage
- Understand efficiency and effectiveness metrics as they apply to IT systems
- Design, launch, and monitor an information system
- Use benchmarking to identify steps and procedures to improve performance
- Research technologies that can effectively manage and oversee supply chains
- Demonstrate effective communication skills and an understanding of organizational communication processes and issues
- Develop insight into students' personal leadership style and adopt effective strategies
- Demonstrate an understanding of ethics and Christian values and their applications for individuals, technology, and organizations

Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

Management Core (22 hours)

MGOL 420 Organizational Behavior and Leadership	4
MGOL 421 Leadership Literature I	2
MGOL 422 Leadership Literature II	2
MGOL 423 Christian Faith and Thought	4
MGOL 424 Organizational Theory and Management	4
MGOL 426 Organizational Communication	4
MGOL 485 Management Seminar	2

Management and Business Information Systems Coursework (14 hours)

MBIS 428 Management of Information Systems	3
MBIS 429 Databases	3
MBIS 430 Networks and Telecommunications	4
MPJM 427 Project Management	4

Management and Business Information Systems Minor(18 hours)

Minor Requirements

MBIS 428 Management Information Systems	3
MBIS 429 Databases	3
MBIS 430 Networks and Telecommunications	4
MGOL 429 Financial Decision-Making	4
MPJM 427 Project Management	4

Professional Studies Course Descriptions

(Courses are listed alphabetically by prefix.)

Course Prefix

MBIS
MGHA
MGOL
MPJM
MSBS

Subject

Management and Business Information Systems
Health Administration
Management and Organizational Leadership
Project Management
Social and Behavioral Studies

MBIS (Management and Business Information Systems)

MBIS 210 Introduction to Information Technology

3 hours. An introduction to information technology concepts. Students are exposed to a broad overview of hardware concepts, operating systems, networks, features of the Internet, and software applications. This class will help professionals in all areas to use computers and to understand information technology concepts. However, it is an introductory course, so no previous coursework in computers is required.

MBIS 428 Management of Information Systems

3 hours. Students are taught how information is used in organizations and how IS enables improvement in quality, timeliness, and competitive advantage. Students will learn how to identify IS options to address competitive needs, analyze business systems, investigate hardware and software options for acquisition, design and implement change management strategies using innovation and learning-based theories.

MBIS 429 Databases

3 hours. This course enables students to develop and improve their skills through effective and efficient use of database software. The emphasis is on productivity concepts and how to achieve them.

MBIS 430 Networks and Telecommunications

4 hours. Provides the hardware/software technology background to enable management personnel to understand trade-offs in computer architecture for effective use in a business environment. This course will explore system architecture for networked computing systems. Management of telecommunications networks and evaluation of connectivity options are covered.

MGHA (Health Administration)

MGHA 427 Introduction to Health Services

3 hours. Introduces the historical development and contemporary structure of health services. Examines a wide range of delivery settings and providers, the role of government and regulatory bodies, sources of health care funding, and related current issues.

MGHA 428 Integrated Health Care Delivery Systems

4 hours. Examines the evolution and structure of integrated health care delivery systems from the perspectives of quality, access, and costs. Explores issues related to urban versus rural settings, managed care, reimbursement, regulatory requirements, and institutional accreditation.

MGHA 429 Fundamentals of Managed Care

4 hours. Introduces the history, philosophy, business principles, and current structure of the managed care industry. Explores concepts of capitation, managed care contracting, case management utilization patterns, regulatory requirements, and national health policy.

MGHA 430 Legal and Ethical Aspects of Health Services

3 hours. Studies the legal and ethical issues involved in the management and delivery of health care services, and the interrelations between hospital, physician, and patient.

MGOL (Management and Organizational Leadership)

MGOL 260 Personal and Professional Assessment

3 hours. The investigation and application of techniques used in personal, professional, and educational assessment. Development of lifelong learning principles. Preparation of prior-learning portfolio is a required outcome, whether or not the portfolio is to be officially evaluated for possible prior-learning assessed credits.

MGOL 420 Organizational Behavior and Leadership

4 hours. Course content focuses on leadership models and their application in work, group, and virtual teams. Emphasis is placed on group behavior and how group functioning affects organizational effectiveness.

MGOL 421 Leadership Literature I

2 hours. The course will include a selection of readings from leadership literature. Included will be assigned articles from classical and contemporary leadership books. This course is designed for independent study, requiring journals and summaries of readings.

MGOL 422 Leadership Literature II

2 hours. The course will include a selection of readings from leadership literature. Included will be assigned articles from classical and contemporary leadership books. This course is designed for independent study, requiring journals and summaries of readings.

MGOL 423 Christian Faith and Thought

4 hours. The roots and origins of the Christian faith are investigated. Focus is placed on the history of Christianity, the influence of Christianity upon society, and how Christian values relate to managing people. The Quaker faith and its traditions will also be discussed.

MGOL 424 Organizational Theory and Management

4 hours. This course provides an overview of the fields of organizational and management theory. It gives the student an understanding of the roles of management in fulfilling the mission and goals of the organization. Students are expected to apply management theory as they make decisions to solve organizational problems.

MGOL 426 Organizational Communication

4 hours. The course focuses on the role communication plays in creating a productive work environment. Emphasis is placed on written, oral, and nonverbal communication. Communication models and their applications are discussed.

MGOL 428 Research for Decision Makers

4 hours. Methods for defining, researching, and analyzing problems are emphasized. Course content includes planning survey research, stating research problem, questionnaire construction, and conducting a review of literature.

MGOL 429 Financial Decision Making

4 hours. This course examines fiscal information for managerial purposes. It focuses on the relationship between fiscal and operational functions and their interrelationship within an organization. Course content includes control tools and techniques, as well as discussion and application of the manager's role in setting

standards and controlling organizational outcomes.

MGOL 430 Managing Technology

3 hours. Introductory course designed to equip students with an understanding of the impact of technology in organizations. Content includes working with global and domestic virtual teams, understanding e-commerce, and developing strategies for incorporating technical changes.

MGOL 431 Operations Management

3 hours. This course introduces concepts and techniques for design, planning, and control of service and manufacturing operations. It provides basic definitions of operations management terms, tools and techniques for analyzing operations, and strategic context for making operational decisions.

MGOL 440 Human Resource Management

3 hours. In this course students examine policies and practices regarding employee planning, recruitment, selection, compensation, training, and development. Attention is given to current regulatory employment issues.

MGOL 485 Management Seminar

2 hours. Students will experience an introduction to programs of organizational management and leadership. Course content will focus on identifying strategies of time management, writing expectations, and learning outcomes.

MPJM (Project Management)

Project Management

MPJM 427 Project Management

4 hours. This course provides a foundation for project management useful to project managers from all disciplines. Topics will include integration, scope, time, cost, quality, human resource management, communications, risk, and procurement management.

MPJM 428 Project Definition and Planning

3 hours. This course enables students to participate in the first phases of an active project. Course content includes development of project plans and schedules, and class discussions provide further detail about the definition and planning phases of a project.

MPJM 429 Project Implementation and Evaluation

3 hours. This course enables students to participate in the final phases of an active project. Change and risk management skills will be examined by addressing issues often encountered in real project management situations. Project evaluation and final documentation will also be covered.

MPJM 430 Project Management: Synthesis

4 hours. This course allows students to synthesize project management concepts and to evaluate participant performance against the project metrics. Other topics include managing project teams without authority, and virtual team management strategies.

MSBS (Social and Behavioral Studies)

Social and Behavioral Studies

MSBS 420 Introduction to Social and Behavioral Studies

1 hour. This course is designed to introduce students to the field of social and behavioral studies and to the MSBS program. Special attention will be given to the portfolio process and the process of writing life-learning essays. Students will begin to focus on group dynamics, time management, and adult learning practices.

MSBS 421 Group and Family Dynamics

3 hours. Course content focuses on family/group behavior and how group functioning affects the health and success of the unit and its members. Emphasis is placed on effective decision making, managing and resolving group conflict, and developing interpersonal relationship abilities including choice and change skills. Presents family/group dynamics and leadership from a systems perspective.

MSBS 423 Christian Faith and Thought

3 hours. The class focuses on how faith influences one's worldview, the influence of Christianity upon society, and how the Christian faith relates to helping people.

MSBS 424 Research Methods and Statistics

3 hours. An introduction to the basic methods of qualitative and quantitative research. Focus is on the basic concepts of scientific inquiry as applied to social services.

MSBS 426 Life Span Development

3 hours. Human growth and development across the life span is explored through psychology, physiology, and sociology. Special attention is given to personality, motivation, learning styles, and cultural diversity, as well as to the effects of stress, diet, disease, lifestyles, childbirth, and environmental conditions.

MSBS 427 Abnormal Psychology

3 hours. Introduction to the types, nature, and causes of major behavioral disorders. Provides insight into behaviors that can have an impact on relationships.

MSBS 428 Interpersonal Communication

3 hours. This course investigates the role communication plays in creating healthy group relationships. Emphasis is placed on intentional interviewing strategies, verbal and nonverbal communication, effective listening, constructive feedback, and assertiveness in communication.

MSBS 429 Assessment and Referral

3 hours. This course covers the past, present, and future roles of human service related professions. Provides an overview of behavioral analysis and its implementation by direct service providers.

MSBS 430 Grant Proposal Writing

3 hours. Students will learn how to identify sources of funding and write grants for nonprofit organizations. Attention is also given to the processes of program design and evaluation.

MSBS 431 Contemporary Social Dynamics and Public Policy

3 hours. An exploration of behaviors, values, and attitudes in personal and social relationships as they affect the development of public policy.

MSBS 432 Personal and Professional Ethics

3 hours. An exploration of the place human values have in one's personal and professional life. Students will examine and develop systems for making ethical decisions.

MSBS 433 Addiction Disorders: Assessment and Treatment

3 hours. This course provides an overview of screening, intake, and assessment. It includes recognizing physical health problems, psychological effects, social effects, making recommendations about addiction education, outpatient and inpatient treatment. Topics include, but are not limited to, drug, gambling, and sexual addictions.

MSBS 441 Senior Thesis I

1 hour. The student will design a research project, develop survey instruments, conduct a review of the literature, and develop a research proposal.

MSBS 442 Senior Thesis II

1 hour. The student will design a research project, develop survey instruments, conduct a review of the literature, and develop a research proposal.

MSBS 475 Practicum (1-3 credit electives)

(Optional - by arrangement with the School of Professional Studies)

Active internship in the social services field in which the student is employed or seeks employment.

Academic Calendar 2007-2008

Fall Semester

Fall Enrollment Confirmation (Traditional Undergraduates).....	August 24-25, 2007
Fall Semester Begins	August 27, 2007
Last Day to make online registration changes	5 p.m., August 29, 2007
Registration Changes must go through Registrar's Office, late registration change fee assessed starting	August 30, 2007
Last Day to register for a class as an audit or as a special student (Traditional Undergraduates)	5 p.m., August 31, 2007
Add/Drop 75% removal of tuition start date (Graduate Students).....	5 p.m., August 31, 2007
Serve Day	September 5, 2007
Last Day to Change Registration (Add/Drop)	5 p.m., September 7, 2007
Withdraw 25% removal of tuition start date (Graduate Students)	5 p.m., September 7, 2007
Time Period to Exercise Pass/No Pass Option	September 10 - 21, 2007
Withdraw 0% removal of tuition start date (Graduate Students)	5 p.m., September 14, 2007
SPS Portfolio due date in order to participate in December commencement (Portland/Salem)	5 p.m., September 15, 2007
Last Day to submit Applications for Degree to participate in December commencement	5 p.m., October 1, 2007
Mid-Semester Holiday	October 12, 2007
Mid-Semester Grade Entry	October 25-26, 2007
Last Day to Withdraw from Class without Grade Responsibility	November 2, 2007
Thanksgiving Holiday	November 22-23, 2007
Graduating student incoming transcripts for transfer credit due	5 p.m., November 30, 2007
Doctoral dissertation signed approval sheets due	5 p.m., November 30, 2007
Study Day (Traditional Undergraduate)	December 10, 2007
Finals.....	December 11-14, 2007
Fall Semester Ends (Incomplete forms due)	December 14, 2007
Mid-year Commencement	December 15, 2007
Final Grade Entry Deadline.....	5 p.m., December 28, 2007

Spring Semester

Spring Enrollment Confirmation (Traditional Undergraduates)	January 6, 2008
Spring Semester Begins	January 7, 2008
Last Day to make online registration changes	5 p.m., January 9, 2008
Registration Changes must go through Registrar's Office, late registration change fee assessed starting	January 10, 2008
Last Day to register for a class as a special student (Undergraduate Courses)	5 p.m., January 11, 2008
Add/Drop 75% removal of tuition start date (Graduate Students).....	5 p.m., January 11, 2008
Last Day to Change Registration (Add/Drop)	5 p.m., January 18, 2008
Withdraw 25% removal of tuition start date (Graduate Students)	5 p.m., January 18, 2008
Martin Luther King Jr. Holiday	January 21, 2008
Withdraw 0% removal of tuition start date (Graduate Students).....	5 p.m., January 25, 2008
Time period to Exercise Pass/No Pass Option.....	January 22 - February 1, 2008
SPS Portfolio due date in order to participate in spring commencement (Portland/Salem)	5 p.m., February 1, 2008
Last Day to submit Applications for Degree to participate in spring commencement.....	5 p.m., March 1, 2008
SPS Portfolio due date in order to participate in June commencement (Boise only)	5 p.m., March 1, 2008
Mid-Semester Grade Entry	March 6-7, 2008
Last Day to Withdraw from Class without Grade Responsibility	March 14, 2008
Good Friday Holiday.....	March 21, 2008
Spring Break	March 22-30, 2008
Graduating student incoming transcripts for transfer credit due	5 p.m., April 11, 2008
Doctoral dissertation signed approval sheets due	5 p.m., April 11, 2008
Study Day (Traditional Undergraduate)	April 21, 2008
Finals.....	April 22-25, 2008
Spring Semester Ends (Incomplete forms due)	April 25, 2008

Spring CommencementApril 26, 2008
Final Grade Entry Deadline..... 5 p.m., May 9, 2008

May Term

May Term BeginsApril 28, 2008
Last Day to Change May Term Registration (Add/Drop)April 29, 2008
Last Day to Withdraw from May Term Class without Grade Responsibility May 2, 2008
May Term EndsMay 16, 2008
May Term Final Grade Entry Deadline 5 p.m., May 30, 2008

Summer Semester

Summer SemesterApril 28, 2008
Memorial Day HolidayMay 26, 2008
SPS Portfolio due date for August completion (Portland/Salem)..... 5 p.m., May 1, 2008
Last Day to make online registration changes 5 p.m., May 2, 2008
Registration Changes must go through Registrar's Office, late registration change fee assessed starting May 3, 2008
Last Day to register for a class as an audit or as a special student (Traditional Undergraduates) 5 p.m., May 4, 2008
Add/Drop 75% removal of tuition start date (Graduate Students)..... 5 p.m., May 4, 2008
Last Day to Change Registration (Add/Drop) 5 p.m., May 11, 2008
Withdraw 25% removal of tuition start date (Graduate Students) 5 p.m., May 11, 2008
Withdraw 0% removal of tuition start date (Graduate Students) 5 p.m., May 18, 2008
SPS Portfolio due date 5 p.m., June 15, 2008
Independence Day HolidayJuly 4, 2008
Last Day to Withdraw from Class without Grade ResponsibilityJuly 6, 2008
Summer Semester Ends August 29, 2008
Final Grade Entry Deadline..... 5 p.m., September 12, 2008